

SWINDON VILLAGE PRIMARY SCHOOL

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Head Teacher: Mr G Mills BA (Hons), NPQH

Filming Consent for Parents/Carers of Pupils

Dear Parents/ Carers,

Swindon Village Primary School are taking part in an exciting writing project being run with a number of secondary and primary schools across Gloucestershire. As part of this work, leaders and teachers are going to receive training and we have been asked to share the amazing work done by teachers and pupils at Swindon Village as part of this.

We plan to film and create a short video which would include clips from a daily writing lesson featuring pupils from Year 6 at Swindon Village. The day of filming would be Wednesday 15th January during the children's normal English lesson. If you do not wish your child to take part in the filming, we will simply ensure they are not captured in the shots, they would still receive their English lesson.

Below is some extra information about the filming and sharing of the video made. If you are happy for your child to be included in this filming, please fill in the consent slip at the bottom of the letter and return it to Mr Philcox by **Monday 13th January**.

Many thanks,

Mr Philcox

Extra information and consent slip

The Research School Network (RSN) was set up by and is managed by the Education Endowment Foundation (EEF). They are the data controller responsible for the production of the recordings described in this consent form.

The school is taking part in a classroom practice video which aims to record evidence-informed examples of teachers working with pupils in ways that support their learning and development.

As well as the recordings themselves, they are responsible for providing participants with information about how the videos are used along with collecting their consent to use the videos. For more information about how the School uses your personal data please see the School's privacy notices on our website.

How will the films be collected?

The GLA will collect and edit the film clips. All our films will be observational, capturing children's learning in settings/schools which sometimes capture their faces. They can include both children and educators who are present on filming day. Children are sometimes referred to by their first name in the videos when participating in the filming session.

How will the films be used and stored?

The videos will be stored on a password-protected storage space with restrict access. A member of the Gloucestershire Research School team will edit the collected clips. Gloucestershire Research School and their partners will embed the videos in training slides and share them via training. They will not be posted on websites, youtube or social media platforms.

The edited clips will be retained for as long as the resource they are produced for remains in use. The unedited film will only be stored for as long as required to produce the final clips for the online resource.

The EEF is an independent charity dedicated to breaking the link between family income and educational achievement. They do this by supporting schools and early years settings to improve teaching and learning through better use of research evidence to inform the decisions they make. The Research School Network is an integral part of this mission by leading the way in the use of evidence-based practice. Through the network, Research Schools share what they know about putting research into practice, and support schools in their region to make better use of evidence to inform their teaching and learning so that they really make a difference in the classroom.

For further information on how your personal data is used by EEF please see:

<https://educationendowmentfoundation.org.uk/privacy-notice>

Consent and withdrawing consent

If you agree to participate in the planned filming session, please agree to the statements below and add your name as a signature to confirm this. If you change your mind after completing this form and would like the footage withdrawn, please email jenn.sills@glatrust.org.uk

Filming Consent for Parents/Carers of Pupils in Year 6

1. Full name of child : _____
2. Parent/Carer's name: _____
3. Name of School: ___ Swindon Village Primary School_____
4. I agree with the above-named child taking part in a filming session for Gloucestershire Research School and to the full use of the material being used in the manner set out above.
(Please tick)

I agree..

5. Parent/Carer's Signature _____(Please sign)
6. Date: _____