



8<sup>th</sup> December 2023

Dear Parent/Guardian,

Congratulations, your child will be taking part in the prestigious Move More Feet First Dance Festival 2024 at Cheltenham Town Hall!

The event is now in its 13th year and again, it proves to be popular with schools from the Cheltenham and Tewkesbury area with around 1,000 children performing **across 2 days**.

Your child's school will be performing on the **date listed in the table below**:

PART ONE Monday 5 <sup>th</sup> February 2024	PART TWO Tuesday 6 <sup>th</sup> February 2024
Benhall Infant School	Ashchurch Primary
Grangefield	Charlton Kings Infants School
Hester's Way Primary	St Thomas More
Naunton Park Primary School	Glenfall community school
Shurdington C of E Primary School	Greatfield Park Primary School
St James	Northway Infant School
Swindon Village Primary School	Prestbury St Mary's Junior School
Tirlebrook Primary School	Rowanfield Infant and Junior
Twynning	Springbank Primary Academy
Dunalley Primary School	Warden Hill Primary
Isbourne Valley School	Gotherington
	Holy Apostles

## IMPORTANT INFORMATION ABOUT THE DAY

**DOORS OPEN AT 12:40PM** for ticket collection, refreshments, and merchandise sales.

**DOORS CLOSE AND PERFORMANCE STARTS AT 1:15PM** In the interest of child protection and respect for the performers, we insist that audience members occupy their seats before the performance begins at 1:15pm and stay for the duration of the event.

**PERFORMANCE ENDS AT 3:00PM** Please see you schools' letter with regards to collecting your child's transport arrangements and timings.

**Polite Notice:** Doors will remain closed throughout the performance. As part of our (and schools) safeguarding policy, under no circumstances are audience members permitted to enter the school



waiting areas, and anyone found doing so will be asked to leave the area. We hope you understand that these rules are in place to protect the children performing.

We also kindly ask that out of courtesy and fairness to all children taking part in this special event, that all parents remain seated to watch and **celebrate the whole performance.**

## TICKET BOOKING

Tickets will go on sale for this year's events at **midday on Tuesday 12<sup>th</sup> December** via our website which will then direct you to the Cheltenham Town Hall website. Or you can also book via their telephone number or box office, full details of which can be found below.

Tickets are sold on a **first come first served basis**, meaning we cannot guarantee tickets.

If booking online, there will be a choice between two separate links for the two separate event dates so **please make sure you choose the correct performance date for your school as per the chart above.**

<https://www.move-more.org/feet-first/>

## TICKET CHARGES

**Tickets cost £10.00 per seat.** If you book your tickets online or on the telephone, a Town Hall booking fee of £1.50 per transaction will be charged to the customer.

Tickets cannot be exchanged, nor money refunded – except in the case of a cancelled performance.

Tickets can either be **collected at the box office without charge** or posted to the client for £3.00.

## BOX OFFICE OPENING HOURS

Customer Contact opening hours at Leisure at Cheltenham, Tommy Taylors Lane, Cheltenham, GL50 4RN

**In person:** Monday – Friday: 8am until 8pm; Saturday and Sunday: 8am until 4pm

**By phone:** As above hours - 01242 528764

**By website:** [www.cheltenhamtownhall.org.uk](http://www.cheltenhamtownhall.org.uk)

## FEET FIRST EVENT SPONSORSHIP 2024

Is your business or employer looking for exposure and marketing opportunities? Be part of the Feet First online programme which will be available for all ticket holders to download! For more information and costings please email [maiya@move-more.org](mailto:maiya@move-more.org).

**We look forward to seeing you at the 2024 Feet First Dance Festival!**

Yours faithfully,

**Maija Brown**

**Marketing and Operations Coordinator**

**Tel: 01242 711326 Email: [maiya@move-more.org](mailto:maiya@move-more.org)**