



SWINDON VILLAGE PRIMARY SCHOOL

28th November 2023

Dear Parents,

This year our Years 2 & 3 Christmas production will be **“Ned’s Christmas Discovery”** which will be performed on Thursday 14th December at 6pm and Friday 15th December at 2pm.

Our Christmas performances are extremely popular and so, to ensure that everyone gets a seat, we will be operating a ticket system for the two performances. Tickets will cost £1.50 each with proceeds helping to pay for the cost of all our Christmas performances and any remaining money being donated to Young Minds Matter, a charity that provides support, advice and resources for young people and their parents who are struggling with their mental health.

We are initially limiting the number of tickets to **TWO per family**. Please complete the form at the end of this letter and return it **via your child’s class teacher** as soon as possible. If you have more than one child in Year 2 and Year 3, please return it with the eldest.

Tickets will be allocated on a first come first served basis. From **Tuesday 5th December** we will make any remaining tickets available to families who wish to have additional seats and I will let you know the availability of tickets on Monday 4th December.

As seats are limited, I would ask for your assistance with the following:

- If you have children in other year groups, please do not bring them to the evening performance as this takes up seats for parents. All children will watch this performance at the dress rehearsal.
- Entry will only be permitted on production of a valid ticket. This includes children.

Thank you in advance, for all your hard work providing costumes for the productions.

On Thursday 14th December, please ensure that your child is back in school at 5.30pm in time for the evening performance. We ask parents to collect their children from the classrooms after the performance. For parents not attending the evening performance, children will be ready for collection at approximately 7.15pm.

Please do not hesitate to contact your child’s class teacher or myself if you have any queries about these arrangements. I look forward to seeing you at one of the performances.

Yours sincerely,

Geraint Mills - Head Teacher

Ned’s Christmas Discovery : Year 2 & 3 production

The deadline for requesting tickets in the first instance is Monday 4th December.

Child’s name: _____ Class: _____

I would like to order tickets and have enclosed £1.50 per **ticket (2 tickets maximum per family)**

Thursday 14th December at 6pm tickets required.

Friday 15th December at 2pm tickets required.

Signed: _____