

SWINDON VILLAGE PRIMARY SCHOOL

Church Road | Tel: 01242 690016
Swindon Village, Cheltenham | Fax: 01242 690017
Gloucestershire | Email: admin@swindonvillage.gloucs.sch.uk
GL51 9QP | Website: www.swindonvillage.co.uk



Head Teacher: Mr G Mills BA Hons (QTS), NPQH

15th December 2020

Dear Parents,

R.E. Positive Covid '19 Notification during the Christmas holiday.

We have received guidance from the DfE with regards to the reporting of a positive Covid test during the Christmas holiday.

For the first 6 days after term ends (Saturday 19th December – Thursday 24th December), if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is being asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.

To keep things as easy as possible for all to follow we have detailed 3 steps to follow.

1. If your child tests positive for coronavirus (COVID-19), **having developed symptoms within 48 hours of being in school**, (Saturday 19th Dec or Sunday 20th Dec), please contact the school by email at admin@swindonvillage.gloucs.sch.uk. Please type 'Positive Covid Test' in the subject line as other emails are not being responded to during the Christmas holiday. The admin team will continue to check emails at 9am up until Thursday 24th December.
2. Where a pupil tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours since being in school**, the school should **not** be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
3. If your child is required to self-isolate due to contact with a positive case **after** the first 6 days following the end of term, the school does not need to be informed about their absence until the first day of the new term. (Monday 4th January 2021)

Hopefully, none of us will need to self-isolate as we are all deserved a restful Christmas break with our loved ones!

Kind regards

Mr. Mills - Head Teacher