

# SWINDON VILLAGE PRIMARY SCHOOL

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**Head Teacher:** Mr G Mills BA Hons (QTS), NPQH

14<sup>th</sup> December 2021

Dear Parents of Class 7,

As you are all aware, since the birth of his baby back in October, Mr Grace has taken extended leave. Having met with Mr Grace there is a need for further extended leave for the first few weeks back in the New Year. Whilst I know that this will come as a disappointment I do have some good news. Mrs Thompson, who is doing a wonderful job with your child and Class 7, has agreed to continue teaching Class 7 alongside Mr Grace in the New Year. Mr Grace's absence is being continually reviewed and please be rest assured that I will keep you updated when there is more information.

#### **Who is teaching and on which days**

Because of Mrs Thompson's other commitments as a SENDco at another school Mr Grace will be teaching on a Monday and Wednesday with Mrs Thompson teaching the other days.

Many thanks and enjoy the Christmas period.

Yours sincerely

**Mr Mills**  
**Head Teacher**