

SWINDON VILLAGE PRIMARY SCHOOL

Church Road | Tel: 01242 690016
Swindon Village, Cheltenham | Fax: 01242 690017
Gloucestershire | Email: admin@swindonvillage.gloucs.sch.uk
GL51 9QP | Website: www.swindonvillage.co.uk



Head Teacher: Mr G Mills BA Hons (QTS), NPQH

Thursday 7th October 2021

R.E. Parents' Evening – Tuesday 19th & Thursday 21st October

Dear Parents,

Parents' Evening is almost around the corner and following on from last terms parents survey we have hopefully worked out a way to hold both face to face and virtual meetings. Our new approach should work for both my teachers and parents. As a reminder, below are the result of the parents' survey about 'How would you like Parents' Evenings to look in Future?'

3. Going forward I would like:

[More Details](#)

- a. Face to Face Parents' Evenin... 52
- b. Virtual Parents' Evenings 34
- c. To have the option of either ... 150



How will Face to Face and Virtual Parents' Evening Work?

- We will be holding Face to Face and Virtual time slots on Tuesday 19th and Thursday 21st October.
- Face to Face time slots will be from 3:30pm – 5:00pm
 - Parents will be sat at 2m away from teachers
 - Windows and Doors will be open, so please wrap up warm
 - Teachers won't shake hands I'm afraid
 - The wearing of Face Masks is optional
 - Hand sanitizer will be available on entry and exit from the main entrance
 - All parents are to come through the main entrance
- Virtual time slots through Zoom will run from 6:00pm – 7:00pm
 - A link will be sent nearer the time and we would ask that parents join using the link a couple of minutes before their chosen time. Your child's teacher will then pop you in the waiting room and admit you at your chosen time)

How long will the meetings last?

- Parents will be allocated 10 minute time slots and I have stressed to my teachers that the Face to Face meetings must be kept to 10 minutes to make sure there isn't any 'bottle-necking' in the corridors. If at all possible, please arrive 5 minutes before your chosen time.

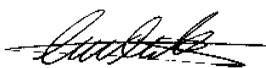
What will be covered in our first Parents' Evening?

- The purpose behind our first Parents' Evening will be to talk through how your child has settled back into school life. Your child's books will not be available on this occasion however we will be holding a Parents and Child's Open Evening towards the end of next ½ term. This Open Evening should be a better opportunity to view your child's work and have an informal 'chat' to your class teacher. Details about this will follow next ½ term and the date will be added to the weekly Headlines Diary Dates.

How do I book a time slot?

- You will receive an email and a text with a link **tomorrow (Friday); this is planned for around 3:30pm** - Please be aware that the times do go quickly so please keep an eye out for the email.
- This link will take you to the booking times.
- If you are struggling to book a time slot please contact the school office by [email](#) or alternatively please give the school a ring on 01242 690016 to speak with Mrs Phelps. Please can parents also be aware that any emails on the weekend may not be replied to until Monday.

Many thanks and take care,



Mr. Mills, Head Teacher