

Dear Parent/Carer,

I am writing to introduce myself. I am a third year BEd student and will be undertaking a placement in your child's class throughout the spring term, taking increasing responsibility for leading the teaching and learning.

As part of my course, I will be undertaking a small research study, focusing on the development of an aspect of my practice as a teacher. The aim of the research is to enable me to understand the impact of my teaching on the children's learning and so improve my teaching. The aspect of my teaching I have chosen to focus on is the use of modelling within Maths to support the children's reasoning skills. The children's learning and welfare will be paramount throughout and no child will be unfairly advantaged or disadvantaged as a result of the project.

For the purposes of the research study, in order to understand the impact of my teaching on the children's progress, I will be gathering some evidence related to the children's learning. This will include photographs of children's work, observational notes and notes of things the children say. The evidence will be kept securely and only used for the purposes of my report and will be deleted/destroyed upon successful completion of the module. The report will not be published or made available online. The name of the school will not appear in the report and individual children will not be identified by name.

The project has been discussed with Mr Mills and he supports the planned approach. If you have any questions or concerns about the project, or if you would prefer your child to be excluded from the evidence gathered, please let me know.

I am really looking forward to working with your child this term and look forward to meeting you in due course.

Yours faithfully,
Miss Charlotte Potter